



To authorise regular donations to **Australian Cervical Cancer Foundation** please complete this form and return to your Payroll Manager.

Full Name:	
Company:	
Employee Payroll Number:	
Business Unit:	
Email Address:	
Postal Address:	
Work Phone Number:	
Mobile Phone Number:	

I would like to donate the following amount each pay period to **Australian Cervical Cancer Foundation** \$50 \$30 \$10 Other: \$_____ Please deduct this amount from my regular pay and transmit to **Australian Cervical Cancer Foundation**

I authorise deductions to commence on the first pay date after receipt of this authorisation.

This authority will remain in force until cancelled in writing. I understand that the above deductions will be made from my pre-tax salary and forwarded to **Australian Cervical Cancer Foundation**. My employer will provide me with a summary of my donation for each financial year to record on my tax return.

Information for Payroll Managers: Please email completed forms to info@accf.org.au or post to: **Australian Cervical Cancer Foundation – PO BOX 1008, FORTITUDE VALLEY, QLD, 4006.**

Each pay period please send **Australian Cervical Cancer Foundation** the information we require to process these donations. For payment and transfer of donor and donation details please contact us on

07 3177 1099 and we will send you all required information, including account and BSB details.

Approval and declaration

I authorise _____ to implement the Workplace Giving arrangements as stated above.

The arrangements will commence with my next available pay and until further notice. I understand that Workplace Giving deductions will be made from my pre-tax pay, so that I will receive the tax benefit immediately. I acknowledge that small fortnightly donations may not have an impact on my fortnightly tax withheld. I understand that once a deduction has been made it cannot be recovered. I acknowledge that donations made under this arrangement are made voluntarily and unconditionally and I will not benefit from the donation other than the benefit of the deduction itself.

A summary of all payroll deduction donations will show on your annual PAYG Payment Summary issued at the end of each financial year, for inclusion in your Tax Return. This information is provided as a general guide only. If you require further assistance, it is recommended that you seek independent personal taxation or financial advice, or visit www.ato.gov.au for further information.

Signature:	
Date:	
The name of your company	